



St. Andrew's Vestry Meeting

Approved minutes

December 16, 2025, 6:30 – 8:30

Vestry members

Class of 2025	Class of 2026	Class of 2027
Dan Cassidy	Dan Catchpole	David Blindheim
Annalisa Conserti-Jones	Will Lewis (Junior Warden)	Vikki Day
Mark Gargett	Lily Nichols	Diane Santiago
Dorothy Gibson	Cheri Peele (Senior Warden)	Charles Stahl

Rector: Kendall Haynes

Clerk: Stone Fennell

Guests: Kevin Deffinbaugh, Jessica Thompson

Absent: Diane Santiago

Time	Topic	Owner
6:30	Call to Order	Cheri Peele
	Opening Prayer/Reflection	
6:35	Action Items (Motions)	
	<ul style="list-style-type: none"> ● Approve Minutes from Vestry meetings on October 21 and November 23, 2025 	Cheri Peele
	<ul style="list-style-type: none"> ● General Fund Budget Performance and Special Funds reports for November 2025 	Kevin Deffinbaugh
	Other Business	
6:50	<ul style="list-style-type: none"> ● Access recommendations 	Jessica Thompson
7:05	<ul style="list-style-type: none"> ● Pledge Drive 	Will Lewis
7:15	<ul style="list-style-type: none"> ● Draft budget 	Mark Gargett
7:50	<ul style="list-style-type: none"> ● Protocol update <ul style="list-style-type: none"> ○ Inclement weather ○ Natural disaster ○ Active shooter/political 	Kendall Haynes
7:55	Annual meeting and potluck, 1/25	Cheri Peele
8:05	Junior Warden Report	Will Lewis

8:10	Senior Warden Report	Cheri Peele
8:15	Rector Report	Kendall Haynes
8:20	Important upcoming dates	Cheri Peele
	<ul style="list-style-type: none"> ● 12/22, 12/26 – 1/2, Kendall vacation and out of office 	
	<ul style="list-style-type: none"> ● 12/25 – 1/1, Office closed 	
	<ul style="list-style-type: none"> ● 1/25, Annual meeting and potluck 	
	<ul style="list-style-type: none"> ● 2/7, Vestry retreat 	
8:25	Closing Prayer	
8:30	Adjourn	Cheri Peele

Call to Order: 6:33

Will's Birthday

Approval of Minutes - Cheri

October Minutes

Will and Dave's names were added to [4.a.ii](#), associated with Natural Disasters

Motion: Annalisa

Second: Charles

Discussion: None

Approved: Unanimous

November Minutes

Spelling/Name Errors ("Will Catchpole"), unlisted absences

Motion: Dan Catchpole

Second: Dan Cassady

Discussion: None

Approved: Unanimous

General Fund Budget Performance - Kevin Deffinbaugh

Revenue is larger than anticipated, largely due to donations

Motion to Approve: Dorothy

Second: Mark

Discussion: None

Approved: Unanimous

Access Recommendations - Jessica Thompson

Positives

- Elevator implementation in the 90's was very forward-thinking
- Wheelchair cutouts
- Virtual activities
- Eucharistic Visitors
- Disabled people are represented in all ages, and for much of their lives

Areas of Improvement

- Kendall's room is not wide enough to fit a wheelchair
- Disabled parking prioritized, but it is difficult to access downstairs from lot
- One-inch lip is tough, the phone number for help is Leslie. Can be fixed with a rise, and a wifi buzzer could help people enter
- Could take out another pew to make a bigger space for pets, walkers, children
- Large print handouts are 12pt font, which is insufficient. Vashon Island has a seasonal large print bulletin
- Signage is insufficient
- The nursery door gets stuck sometimes and people get trapped

Could create an access team, train ushers

Pledge Drive - Will Lewis

Vestry members will be putting together thank-you notes. Epiphany suggested.

Draft Budget - Mark Gargett

Missed previous elevator inspection, next one will cost \$5k, which accounts for budget spike. Non-pledged receipts reduced by \$10,000. Finance recommends that we reduce the budget for that line-item by \$10,000.

Four subcategories for non-pledged receipts starting 1/1.

Donation page online is not very good.

Budget under consideration has a \$64,000 deficit. Can be bridged for a year. Observation that cuts can end up being very expensive.

Change to budget adjusting non-pledged receipts.

Motion to Approve Budget

Motion: Dan Catchpole

Second: Vikki

Discussion: None

Approved: Unanimous

Protocol Update - Kendall Haynes

Inclement Weather: Have had initial conversation with group that will make calls in event of weather

Natural Disaster: He and David have created a roadmap. Contact in Diocese identified, but bandwidth is low in light of ongoing disasters

Active Shooting: No progress

Annual Meeting - Cheri Peele

Teams:

Setup: Dan Cassady, Vikki, Will Lewis, Dan Catchpole

Serving: Dorothy, David, Charles

Cleanup: Cheri, Charles, Annalisa, Will, David (Snow Depending)

Junior Warden Report - Will

Happy Birthday!

Senior Warden Report - Cheri

Nominations - Four new vestry members - must be 50% male, 50% female,

Convention delegates don't need to meet gender requirements.

Rector Report - Kendall

Looking forward to Christmas

Jessica will officiate on the 28th, Rich will be preacher

Staff luncheon tomorrow, culture of staff appreciation is important

Important Upcoming Dates - Cheri

See agenda

Vestry retreat 2/7, potentially done in tandem with Auburn, to try and connect silos in the diocese

Closing Prayer - Cheri

Adjourned - Cheri - 8:27