

St. Andrew's Episcopal Church Vestry meeting

November 18th, 2025

Approved minutes

Present over Zoom:

- **Vestry:** Dan Cassady, Dorothy Gibson, Dan Catchpole, Will Lewis (Junior Warden), Cheri Peele (Senior Warden) Diane Santiago, Annalisa Conserti-Jones, Mark Gargett, Vikki Day, Dorothy Gibson
- **Rector:** Fr. Kendall Haynes
- **Guests:** Kevin Deffinbaug (Parish Bookkeeper), Jessica Thompson (Intern), Ken Feldman (Treasurer)
- **Clerk:** Stone Fennell

Absent: David Blindheim, Lily Nichols, Charles Stahl

Call to Order: Cheri Peele called the meeting to order at 6:35 pm

Minutes from the October 21, 2025, Vestry meeting

Approval of the minutes was delayed to the December meeting.

General Fund Budget Performance and Special Funds reports for October 2025: Kevin Deffinbaugh

Motion to approve the October 2025 financial statements as presented

Moved: Mark Gargett

Second: Dorothy Gibson

Motion carries

Pledge Drive Update: Will Lewis

Discussion of status of pledge drive. The parish needs to track givers of record in greater detail to better inform revenue forecasts. Will will prepare packets for Vestry members to write thank you cards to all who have pledged. Many thanks to Will and Dorothy for their leadership!

Draft Budget: Ken Feldman

Ken presented a draft budget using the new structure. The Vestry discussed the draft and will vote on a final version in December.

Vanguard Account: Cheri Peele

Vanguard is phasing out its money market accounts; the Finance Committee has recommended that St. Andrew's move the funds in the current Vanguard Money Market account to a Vanguard Brokerage account. This requires Vestry designation of three signers for the new account.

Motion:

Be it resolved that the Vestry hereby designates the following individuals as authorized signers on behalf of St. Andrew's Episcopal Church for its Vanguard Brokerage Account:

- Alyson Stage
- Mark Gargett
- Dan Cassady

These individuals shall have full authority to execute transactions, access account information, and perform all duties necessary for the management and oversight of said account in accordance with the Church's financial policies and procedures.

This resolution shall remain in effect until modified or revoked by further action of the Vestry.

Moved: Vikki Day

Second: Dorothy Gibson

Motion carries

Nominating Committee: Cheri Peele

The Nominating Committee for candidates for Vestry and Diocesan Convention will consist of the wardens and outgoing Vestry members. Cheri Peele will coordinate the work of the committee.

December Vestry Meeting: Cheri Peele

Cheri invites people to bring something sweet for the December meeting. It will be in-person.

Protocol Update: Kendall Haynes

Kendall participated in meetings for the three overall categories, coming away with development plans for each category.

Junior Warden Report: Will Lewis – Nothing additional

Senior Warden Report: Cheri Peele – Nothing additional

Rector Report: Kendall Haynes

Pastoral care protocol is established for upcoming vacation. Kids appreciated care packages from the congregation.

Important Upcoming Dates: Cheri Peele

- 11/20 – 11/29, 12/22, 12/26 - 12/31 Kendall will be on leave

Closing Prayer: Dan Catchpole

Adjourn: Cheri Peele adjourned the meeting at 8:40.