

St. Andrew's Episcopal Church

Vestry meeting minutes - APPROVED

August 19, 2025

Present:

In person:

- **Vestry:** Dan Catchpole (clerk), Annalisa Conserti-Jones, Vikki Day, Mark Gargett, Lily Nichols, Cheri Peele (Senior Warden), Diane Santiago, Charles Stahl
- **Rector:** Fr. Kendall Haynes
- **Guests:** Jessica Thompson, Kevin Deffinbaugh

Online: Dan Cassady, Dorothy Gibson

Absent: David Blindheim, Will Lewis

Call to Order: Cheri called the meeting to order at 6:30 pm

1. Opening prayer by Vikki Day

Action Items

2. **Minutes** are still needed for approval from May 20 and July 21
3. **Appointment of Stone Fennell as clerk:**
 - a. Motion: Peele, Second: Conserti-Jones; Approved: 10-0
4. **General Fund Budget Performance and Special Funds reports for July 2025:** by Kevin Duffinbaugh
 - a. St. Andrew's is good shape so far in part due to better-than-expected Spring Fling results, but non-pledge receipts are down. That may be related, but that is not clear.
 - b. **Mid-year snapshot:** Kendall asked Kevin to provide some key budget figures by Aug. 31, to share with the parish in a mid-year update.
 - c. **Motion** to approve July budget report: Gargett. Second: Nichols. Approved: 10-0
5. **Vanguard Money Market Account:** Change signatories on account to Alyson Stage (Finance Committee Member), Mark Gargett (Vestry Member), Dan Cassady (Vestry Member)
 - a. Motion: Day. Second: Stahl. Approved: 10-0

6. **Estate bequest:** A \$30,000 bequest to St. Andrew's was made by the estate of Ed and Cheryl Klein. Kendall asked that the money is put into the Memorial Fund.
- a. Motion: Gargett. Second: Day. Approved: 10-0

Other Business

7. **Jessica Thompson's Discernment Update:**

- a. **Executive session:** After getting an update on Jessica's process, the vestry entered executive session to discuss endorsing and financially supporting her in entering the final stage toward ordination in the Episcopal Church.
- b. Motion to commend Jessica for Postulancy:
- i. Motion: Gargett. Second: Nichols. Approved 10-0.
- c. Motion to financially support her in seminary with at least \$2,000 annually.
- i. Motion: Conserti-Jones. Second: Day.
- ii. Amendment: Increasing minimum amount to \$2,500.
1. Motion: Gargett. Second: Conserti-Jones. Approved 10-0
- iii. Amended Motion: Approved 10-0
8. **Kick-off Sunday, Sept. 7:** Discussed roles and food options. Set up: Vicki, Lily, Catchpole. Clean up: Diane, Cassidy, Annalisa. Food: Vikki and Cheri will look at options. Serving food: Vikki and Mark
9. **Budget:** Kevin is working on a proposed budget adjusted for inflation.
10. **Pledge Drive:** Goal to start earlier, by Sept. 14. Trying to make online pledging easier.
11. **Insurance Report:** Tabled
12. **New elevator maintenance contract:** Discussed Joel Nichols' recommendation (signing the Elevator Support Company contract). No need for a motion. Kendall will handle it as a normal managerial matter.
13. **St. Mark's Capital Campaign:** Kendall recommended providing \$1,000 per year for three years to the cathedral's capital campaign, because it is the diocese's cathedral and not just the responsibility of St. Mark's congregation. To be discussed as an additional to the 2026+ budgets
14. **Sun Day, Sept. 21:** Kendall updated the vestry on a Creation Keepers' initiative to provide two solar power workshops after church on Sept. 21. Solterra is providing \$500 to put on the event.
15. **Senior Warden report:** Remainder of vestry minutes from 2016 through 2020 have been added to the Google Drive.
16. **Rector report:** Kendall said his vacation was restorative and that he is grateful for the ability to take time away. Each of the three fill-in clergy members gave him

positive feedback about the parish. August visitation cycle for eight parishioners starting the next day (Aug. 20).

17. Important upcoming dates

- a. Aug. 26, Catacombs clean up
- b. Sept. 7, Kick-off Sunday
- c. Sept. 19, Family Works seminar
- d. Sept. 21, Sun Day
- e. Oct. 5, Blessing of the animals

18. Closing Prayer by Cheri

19. Adjourned