

St. Andrew's Episcopal Church

Vestry meeting minutes - APPROVED

May 20, 2025

Via Zoom

Present:

- **Vestry:** David Blindheim, Dan Cassady, Dan Catchpole (clerk), Annalisa Conserti-Jones, Vikki Day, Mark Gargett, Will Lewis (Junior Warden), Cheri Peele (Senior Warden), Diane Santiago, Charles Stahl
- **Rector:** Fr. Kendall Haynes
- **Guests:** Kevin Deffinbaugh

Absent: Dorothy Gibson, Lily Nichols

Call to Order: Cheri called the meeting to order at 6:34 pm

1. Opening prayer by Cheri

Action Items

2. **Minutes** for April Vestry meeting submitted and approved.
 - a. Motion: Cassady. Second: Stahl. Approved 10-0
3. **General Fund Budget Performance and Special Funds reports for April 2025:** by Kevin Duffinbaugh
 - a. St. Andrew's general fund was \$-17,000 through April, but had expected to be at \$-23,600, so in better shape than expected.
 - b. **Motion** to approve April budget report: Lewis. Second: Stahl. Approved: 10-0
4. **Rental house hot water heater replacement:**
 - a. **Discussion:** The vestry committed and funded the Rental Housing Committee to act, so there is no need for it to seek approval for every decision.
 - b. **Motion:** The Rental Housing Committee is empowered to use the appropriated special funds to conduct any repairs and other measures needed, as they deem appropriate. Beyond that money, they will ask the vestry for further funding, as needed.
 - i. **Motion:** Day. Second: Catchpole. Approved 10-0

Other Business

5. Ministry Survey

- a. Cheri Peele said she will send out information for completing survey of St. Andrew's ministries.
- b. Dan Catchpole and Mark Gargett agreed to review ministry budget requests

6. **Celebration of New and Mutual Ministry** update by Kendall and Cheri

7. **Spring Fling follow up:**

- a. Raised more than \$24,000

8. **June Retreat:**

- a. Kendall suggested and vestry agreed to cancelling June 7 Vestry retreat. The retreat was scheduled ahead of Kendall beginning at St. Andrew's in the spring, and there is not enough that needs to be done to warrant setting aside an entire Saturday.
- b. Vestry will discuss mutual ministry agreement at July meeting.

9. **Background check and safeguarding:** Will Lewis updated vestry on which members need to complete the check and safeguarding course.

Reports

10. **Junior Warden report:** Will Lewis was approached by a parishioner asking if their estate includes a bequest they can reserve a place in the columbarium. Currently, the church has about 100 unused spaces. Will suggested that setting up a program that includes some (maybe 15-20) of those spaces could be a way to promote their use.

- a. **Price comparison:** Columbarium price was set about 10 years ago, when it was about 50% of the price of the next least expensive option, which was a Catholic cemetery. St. Andrew's price has not changed.
- b. **Proposed program:** Promise a space in the columbarium if a bequest is included in an estate.
- c. **Will Lewis and Charles Stahl will bring more information back to vestry**

11. **Senior Warden:** Cheri will order vestry resource guides for those who don't have them.

12. **Rector:**

- a. Kendall reiterated his appreciation for joining St. Andrew's and a healthy, functioning parish. He said that prior to joining, he did not know if he would serve in another parish, and accepting the call to St. Andrew's is one of the best decisions he has made in his priesthood.
- b. The recent burial liturgy went very well.

13. Important upcoming dates

- a. May 21, Celebration of New and Mutual Ministry
- b. May 31, Diocesan Convene, Everett Community College
- c. June 7, Vestry Retreat 2
- d. June 17, Vestry meeting, in person

14. Closing Prayer by Will Lewis

15. Adjourned