

2025-04-29 St Andrew's Vestry Meeting

Minutes - Final

Present:

- Kendall Haynes, Rector
- Kevin Deffinbaugh (Bookkeeper)
- Vestry voting members:
 - Will Lewis
 - David Blindheim
 - Cheri Peele
 - Dan Cassady
 - Mark Gargett
 - Diane Santiago
 - Dorothy Gibson
 - Lily Nichols
 - Charles Stahl
 - Analisa Conserti-Jones
 - (10 voting members)
 - Vikki joined (?) at 7:10. (11 voting members)
- Call to Order - Cheri Peele called the meeting to order at 6:35pm.
 - Opening Prayer: Dorothy Gibson.
 - Action Items
 - ◆ Approve Meeting Minutes:
 - ◇ Corrections:
 - Will Lewis is Junior Warden not Mark Gargett
 - Kendall's last name is Haynes not Hayes
 - ◇ Motion: Dorothy moves to accept the minutes as amended. Dan seconded. 11-0 approved.
 - ◆ General Fund Budget Performance and Special Reports.
 - ◇ Kevin:
 - Noted budget is on track, no unexpected items of note. He noted the budget surplus in rector salary will not persist due to upcoming rector health benefit payment - two in one month.
 - Charles asked about weekly attendance. Kendall responded that from a quick review is the registers have been up.
 - Special Fund Report: No unexpected items of note.

- ◇ Motion: Charles Stahl. Second: Will Lewis. 10-0 approved.
- New Agenda Items:
 - ◆ Clergy discretionary account
 - ◇ Cheri described a proposal to reorganize clergy-directed funding at St. Andrews. The goal is to allow access to the fund by the Wardens for an acute need if clergy is unavailable, remove the ability of the Rector to write a check for cash, and align this element of church financing with the Rector's LOA.
 - ◇ Mark moved that:
 - a) Clergy Discretionary Account to be closed at the bank, and all of its funds transferred to the general operating checking account (allocated to the Clergy Discretionary Special Fund);
 - b) The "Clergy Discretionary" Special Fund to be renamed "Emergency Aid / Discretionary" Special Fund;
 - c) This Emergency Aid / Discretionary Special Fund will be used by the Parish Almoner in accordance with all of the terms in the 3/1/2025 Rev. Kendall Haynes LOA Employment Terms Section F; generally speaking, for the aid of the poor and those in need.
 - ◇ Annalisa seconded. 10-0 approved.
 - ◆ Additional funds from Grateful and Growing capital campaign.
 - ◇ Mark Gargett moved that any additional funds received from the capital campaign after April 1st (associated with the \$27,000 check to pay down remaining rental property debt) shall be used for greening initiatives across church-owned properties, consistent with representations made to the parish in the capital campaign. Dan Cassidy seconded. 10-0 approved.
 - ◆ Vikki joined at ~7:10.
 - ◆ Budget Development Team and Process
 - ◇ Cheri described goals of:
 - Integration of new members
 - Addressing the funding gap
 - Promoting greater understanding of current parish members of how the budget applies to the ministries they're working on
 - ◇ Kendall noted that individual groups are looking for clarity on what money they have to work with. He identified the need for committees to feel empowered to use the money allocated to them, rather than seek approval for individual expenditures.

- ◇ Kendall noted the reimbursement process is cumbersome and difficult to navigate.
 - Suggests including the budget cost code ledger with the reimbursement form
 - Need a clearer source of paper forms and receptacle for submission of them
- ◇ Cheri suggested a budgeting process and roadmap built around a “Welcome Integrate Empower” framework
- ◇ Cheri presented slides describing a 2026 budget development process and team
- ◇ Cheri moved:
 - A Budget Development Committee should be established, per the framework of the four slides presented by Cheri, with a modification that the 2026 budget should be presented to the finance committee first for their review and comment prior to presentation to the Vestry. Mark Gargett seconded. 11-0 approved.
 - Volunteers:
 - '25 budget investigation team: Mark Gargett and Dan Catchpole (not present). Dan Cassidy offered to step in if Dan declines the role.
 - '26 budget development team: Vikki Day and Will Lewis
 - Rest of Vestry: Committee outreach.
- ◆ Other Business:
 - ◇ Revisit tabled Item: Fees&Agreements for Organ. Tabled again.
 - ◇ Celebration of New and Mutual Ministry - May 21, 7pm, BCP p559 <https://www.bcponline.org>.
 - ◇ Spring Fling -
 - Vestry is putting it on. May 10. Goal is \$20k.
 - Food: Vestry members bring heavy appetizers including hot dishes. Actions: Vikki to send out survey, Vestry to respond.
 - Beverages: Mike and Dan Cassidy running point.
 - Music: Action: each vestry member to send 4 songs.
 - Decorations:
 - Auction: Silent+Live. Mark will be auctioneer.
 - Vestry: Mark is soliciting donations from Vestry in advance. Raise the paddle event needs to make sure we have the right ask to start. Dan Cassidy committed to a \$1k strong start.
 - Action: Vikki to send out notes & survey for signups for

food and staffing.

- ◇ June Retreat: Kendall mentioned this will not be 'business' retreat. Cheri will order Resource Guides.
 - ◇ Junior Warden Report: Will: Coffee hour 8am increased efforts are working well
 - ◇ Senior Warden Report: Cheri: Excited for combined ministry review and budget analysis. Tables out for Homecoming in September.
 - ◇ Rector Report: Kendall reports things are going well and smoothly. Meetings with parishioners and aspirant Jessica, outreach ministry is lagging but Labyrinth and friend circles going well.
- ◆ Closing Prayer - Diane Santiago

Minutes by David Blindheim 4/30/2025