



Vestry Minutes – Final Approved
Tuesday, December 17, 2024
6:36 pm – 8:52 pm

Vestry members present: Andrew Benson, David Gravelle, Dorothy Gibson, Lily Nichols, Dan Catchpole, Dan Cassady, Will Lewis, Mark Gargett, Diane Santiago, Analisa Conserti-Jones, Cheri Peele, Susan Wilbanks

Vestry absent: all present

Rector present: The Reverend Rachel Endicott

Clerk present: Bay Le Sage

Guests present: Accountant - Kevin Deffinbaugh, Ross Dorn, Gregory Noone

Closed Session

The Closed Session was called to order at 6:36 pm by Sr Warden Andrew Benson

Not present in this session were The Rev Rachel Endicott, Clerk Bay LaSage and guests.

Present in this Session were the entire Vestry and the entire Search Committee

Opening prayer delivered by Sherry Garman

The Search Committee presented their selected Rector Candidate to Vestry.

The Search Committee left the room at 7:33 pm after which the Vestry discussed and agreed they would like to interview the candidate. The Sr Warden was charged with arranging an in-person meeting to occur with the candidate to occur right after Christmas.

The Closed session was ended at 7:43 by Sr Warden Andrew Benson

Open Session

The open session was called to order at 7:46 PM by Sr Warden Andrew Benson

Collapsed financials:

\$44,000 less than anticipated revenue.

\$10,347 – less expenses

-\$5,877 in the red.

\$6,000 in the hole is projected.

Comes out of general fund.

Fundraising still coming in.

Rentals approx. \$20,000 less than anticipated.

\$10,000 from audit – added to Gen Op Funds.

Special Funds:

\$15,000 in pledges

Interest available next year from Cap Fund endowment \$10,985.

All rentals rented!

Staggered to not all come due at once.

May be more funds available from rentals.

Motion to approve Nov Financials, Spec Funds, Gen Funds – Analisa

Dorothy second

Unanimously approved

Preliminary 2025 budget review:

Pledges: 367 received and reasonable idea of pledges that are expected.

Lower than last year.

Have lost more pledges than we gained.

Expenses are preprogramed, very little leeway.

\$102,000 operating shortage.

-\$76,000 next year.

Cannot make up shortfall by doing things as usual. Will need to increase fundraising.

Planning for insurance – expenses for priest, spouse, children.

Presuming a supplemental pledge drive/fundraiser.

Getting different lease on elevator (Spring) will be helpful.

Have we tried to rent out our space more?

Presenting Budget to Finance Committee with all its issues. Presuming there will be fundraising.

Motion for November Vestry minutes to be approved-Dorothy

Mark second

Unanimously approved

Mark: T.C.S. (school) – rent break, Ross, Joel, and Mark have met. St. Andrews is willing to give a rental break. They are going to be 1) Day Care and 2nd entity– afternoon care. Separate renters– same faculty. Requesting that we approve the subtenant. This stabilizes them. Utilities will be tracked. In our interest to retain TCS, no specific plan to replace the forgiven funds in the future. Three months rent security deposit. Want cash security deposit. Sending next steps at the end of the week.

Motion that St. Andrews gives 3 month rent forgiveness for TCS consistent with terms of draft proposal-Lily

Analisa second

Unanimously approved

Motion to approve the housing allowance for Rector – Lily

Susan second

Unanimously approved

Rachel requests to approve increases St Andrew's employee wages in 2025 by 3.8% (COLA). Include Outreach Missioner for Jan/Feb and all hourly.

Dorothy moves to approve increases St Andrews employee wages in 2025 by 3.8% (COLA). Include Outreach Missioner for Jan/Feb and all hourly.

Susan seconds

Unanimously approved

Will is calling around for Stewardship.

Dorothy – Vestry Fundraiser – letters going out, getting funds from events. Those who are offering events are collecting payments. Celtic Swing was more successful than any auction to date.

Vestry replacements – Suzann Daley (Convention Delegate), Cheri sent a Google Sheet, Trina will be Convention Delegate, Nate Torgleson said no. Convention next year is online. Addison is a possibility – Lily will talk with Kester too.

Taize – Andrew, Will, Dan Cas, Lily, Mark. Potluck after for Epiphany.

Diane Santiago – taking notes in January

Annual Meeting, Vestry changes – Feb 2nd.

Closing prayer was delivered by Diane Santiago

The meeting was closed at 8:52 pm