



Vestry Minutes - Approved
Tuesday, September 17, 2024
6:35 pm – 8:44 pm

Vestry members present: Andrew Benson, David Gravelle, Susan Wilbanks, Will Lewis, Dorothy Gibson, Dan Cassady, Dan Catchpole, Analisa Conserti-Jones, Diane Santiago, Mark Gargett

Vestry absent: Cheri Peele, Lily Nichols,

Rector present: The Reverend Rachel Endicott

Clerk present: Bay Le Sage

Guests present: Accountant - Kevin Deffinbaugh

Start time: 6:35 pm

Opening prayer: The Reverend Rachel Endicott

Kevin- General Financials

Approximately -\$13,000 due to all three rentals being vacant and Brighton house repairs

Approximately -\$3,000 in income due to building maintenance

\$2,000+ better than expected because expenses were lower than anticipated.

Rentals are empty around town lately due to excess inventory. It usually takes a month to get a house rented and we make \$7,000 income monthly from the four houses.

Rachel will check into Leslie's medical insurance to see if it will be changing for 2025.

Last month's huge water bill due to leak in the landscaping irrigation system: Kevin is trying to get a water utility credit since the leak happened on city property near the two planters next to the sidewalk. and the repair person did not charge for the repair.

Dan Cassady moved to approve the August General Financials

Dorothy Second

Unanimously passed

Kevin-Special Funds Report

Finally received Vanguard money market statement \$20,000

Will Lewis moved to approve August special funds report
Mark Second
Unanimously passed

Susan Wilbanks moves to approve July vestry minutes with amended article concerning what parishioners of record will pay vs non-parishioners for facilities rental being attached to the minutes.
David Second
Unanimously passed

Will Lewis moves that the vestry minutes from August be approved
Mark Second
Unanimously passed

John Pitts Search Committee-
Not much to report no candidate names yet, perhaps by Thursday. Andrew will send the committee particulars about our three rental houses as prospective rectory by the weekend.

Rachel-Karla Koon's application to the diaconate
Mark moves to approve application for Karla Koon's to be accepted to the diaconate. (Form for vestry to sign in Andrew's box in the copy room.)
Dorothy Second
Unanimously passed

Rachel-Refugees being helped by the Diocese of Olympia Refugee Resettlement Office will be the recipient of our giving tree this December.
Dorothy moves that we accept the refugees being helped by the Diocese of Olympia Refugee Resettlement Office as the recipient of our December giving tree.
Mark Seconds
Unanimously passed

Andrew moves that we waive our facility rental fee for St. Thomas Medina to use our library for their staff retreat. In exchange St. Andrew's vestry could use their space in January free of charge.
Dan Cassidy Seconds
Unanimously passed

Dorothy- Vestry fundraiser (Lily absent)
People want to do something fun. New date November 16th. Theme: combined St. Andrew's Day and St. Margaret of Scotland Day. Wear your tartans or something sparkly. Joel Nichols has a hold on a karaoke machine for whenever we need it. Dan Cassidy, Dan Catchpole, and Diane Santiago will help as well since Dorothy will be out of town until the event. Looking for cases of wine as donations. Will there be a call for raffle donations? Things sold for cash? Anonymous doner will match the first 5, \$1000 gifts. How do we record contributions? Still expecting vestry to bring appetizers and/or desserts.

Will and Mark- working on stewardship letter that will go out.

Andrew- Rental houses-

Undercharging on Brighton house currently. Increasing the rent to an additional \$345 per month.

1st Ave brick house- decreasing rent \$80 per month

7745 house decreasing rent \$200 a month

All 3 currently unleased houses are being shown every weekend.

Taizé in October- Lily, Dan Cassady and Will Lewis will set up and tidy up and staff the reception.

Andrew- we have no current rentals of the church facility on the calendar*. Leslie will be asked for a checklist as a guide for vestry/church hosts when they host outside groups.

*It was later found that there are a few concerts on the church calendar

Vestry members- Four are finishing their vestry terms in January of 2025. Andrew requested that current members provide him with suggestions for incoming vestry members over the coming month. More will be discussed in November meeting.

Diane - Showing our Welcome at St. Andrew's

Two options for a pride flag/banner were presented.

Option 1: Large banner with ECUSA Pride shield and the words "St. Andrew's Celebrates and Welcomes Everyone" same blue as on the shield, and blue lettering on a white background.

Option 2: Pride flag for hanging from the eaves of the church by the front door.

Mark moves that we chose the option 1 banner on white background with simplified wording.

Analisa Second

Unanimously passed.

Leslie is doing a bunch of banners. Rachel will ask her to add this one to the list. Will and Diane will choose a spot for it on the front lawn.

Diane- Personnel Commission

The Reverend Arienne Davison Canon to the Ordinary is proposing that churches in high rent areas need to have a rectory. The cost of a housing allowance is lower than the cost of having and maintaining a rectory. It is not a policy yet but will be discussed at this year's diocesan convention. Andrew will check with our rental company if they can create a short-term lease so we can have one of our rental properties available for the incoming rector. He considers the 7745 house the most desirable.

Andrew- Building and grounds

Handrailing issues

Sacred Grounds committee asked for a south handrail matching the one on the north side of the west facing steps up to the front doors of the church. It is unclear why they want it. It will cost \$2,800.

Drop off on grass from sidewalk beside the church on the west side is a potential fall hazard. Shall we install a handrail or planter boxes? Useful as a place for children to play if we build up and level off the grass there even with the sidewalk eliminating the trip hazard. Andrew will check how the swale is engineered to move water created for our runoff system.

The cement stairs outside the previous parish office have had their broken handrail removed and pose a fall hazard. New flanges need to be welded onto the bottom of the rail to reattach them to the stairs. \$500-\$1000 to weld and install. This door is no longer used. May we put siding over the door and tear down the stairs rather than spend money on a safety railing for stairs that are no longer used? Andrew will check with John Ginn to see what our options are.

Sacred Grounds will be asked to come to the November vestry meeting to explain why they want another railing.

Upcoming:

Gretchen Hayslip will talk about outreach and the results of the parish-wide survey after both services on September 22.

Newcomer's welcome dinner is September 29

October 15 in person vestry meeting

David -closing prayer in remembrance of the Feast Day of St. Hildegarde of Bingen

Adjourned 8:44