



Vestry Agenda - Draft
Tuesday, February 20, 2024
6:32 – 8:33 pm

Vestry members present: Andrew Benson, Annalisa Conserti-Jones, Cheri Peele, Dan Cassady, Dan Catchpole, David Gravelle, Diane Santiago, Dorothy Gibson, Lily Nichols, Susan Wilbanks, Will Lewis

Vestry members absent: Mark Gargett (excused), Dan Catchpole (excused)

Quorum achieved: (7 vestry members present): Yes

Rector present: The Reverend Rachel Endicott

Guests present: Karla Koon, Kevin Deffinbaugh, Nina Chambers, Rachel Hebert

Call to Order

Meeting called to order at 6:32 pm by Sr Warden Andrew Benson

Opening Prayer/Reflection- Susan

Welcome new Vestry members

Welcome Cheri, Dan Catchpole, Lily and Will

Guest Speakers

• **Postulant for Ordination - Karla Koon**

Karla presented an update on her Postulant journey and requested Vestry backing by signing her Vestry Letter of Support for Candidacy to the Priesthood – Vestry members must sign the letter by March 31st. A formal vote will be taken later in meeting.

• **Profile Committee update - Rachel Hebert**

Survey closed on 2/15. Survey findings to be presented to Vestry at Vestry Retreat on 3/2 and to congregation on 3/17. Profile committee providing lunch on 17th. The committee has spent \$1,050 of a \$5,000 budget. Congregant meeting on 3/17 will include small group breakouts working to clarify findings from survey. Profile committee will facilitate congregation in development of a mission statement from mid-March-mid-April. Ross Peele will provide previous mission statement. At March 2nd retreat Rachel Hebert will present their findings. Congregational meeting after church on March 17th Paula Frank will zoom with Mirabella May in person to go over the survey results at 11:30 am. Pizza will be served.

Survey participation: 135

Action Items (Motions)

- **Approve January Collapsed Financials**

Motion: Motion to accept January Collapsed Financials- Dan Cassady. Annalisa Second

Discussion: Brighton house \$2053 loss due to necessary repairs. Mardi Gras did really well.

Vote: all in favor

Resolved: Motion carried

- **Approve January Special Funds**

Motion: Motion to approve January Special Funds Dan Cassady. Lilly Nichols second

Vote: all in favor

Resolved: Motion carried

- **Approve the Minutes from Vestry meeting January 16, 2024**

Motion: Approve the Minutes from Vestry meeting January 16, 2024 Susan Wilbanks.
Second Will Lewis

Vote: all in favor

Resolved: Motion carried

- **Approve Postulate for Ordination - Karla Koon**

Motion to approve Karla Koon's Postulate for Ordination – Andrew Benson, Second Dan Cassady.

Vote: All in favor

Resolved: Motion carried

- **Approve one-time rent reduction at 7737 2nd Ave**

Motion from Andrew Benson to reduce tenant's rent \$300 recommended by property management company in February 2024, on 7737 rental - in consideration of hardships as a result of plant growth in crack in basement stairwell wall, possible mold and remediation, soggy sheetrock and replacement behind basement toilet, frozen pipe under kitchen sink and clogged side sewer. Rental Receipts account reduced by \$300 or \$300 less flowing into General Fund.

Second Dan Cassady

Discussion: Lawsuits were mentioned by tenant. It has been a lot for the tenant.

Vote: all in favor

Resolved: Motion carried

- **Approve updating St Andrew's Spirit Video**

Motion from Sr. Warden to pay \$2000 to update St Andrews Spirit Video – record updated statements from Rector and Youth leaders, replace COVID era masked photos and video segments and other b-roll. Money to come from the Rector Call Line Item (video to attract Rector). Alternative would be to take money from a Communications budget that does not exist. Annalisa Second

Discussion: video and photos will be taken during service and coffee hour. Funds to come from rector call line item.

Vote: all in favor

Resolved: Motion carried

- **Approve 2023 Parochial Report**

Motion: Approve 2023 Parochial Report Dan Cassady, Second Annalisa

Discussion: Some answers on breeze are missing.

Vote: all in favor

Resolved: Motion carried

Approval of Ken Feldman as treasurer for 2024-2025 Dorothy, Second Cheri Peele

Vote: all in favor

Resolved: motion carried

- **Approve election of JR Warden**

Motion: Approve election of Lily Nichols as JR Warden Andrew Benson, Second Susan Wilbanks

Vote: all in favor

Resolved: Motion carried

Other Business

Funds for Outreach person will be taken to finance committee for discussion vestry will hear back.

- **Real Rent Duwamish - Nina Chambers (Sacred Grounds)**

Nina joins to educate Vestry about Real Rent Duwamish, Sacred Grounds, why we should care and to recommend action to be voted upon.

- **Approve contribution to Real Rent Duwamish**

Motion: from Diane Santiago that St Andrews contribute \$100/month for 12 months to the Duwamish tribe through the program called Real Rent Duwamish starting March, 2024. Add a line item and (\$1200) under Earth Ministry outreach (Ministry of the World). The money would come from expected 2024 surplus. Motion Seconded by XX

Discussion: The budget has been set for this year. The Reverend Rachel Endicott will donate to Labeteyeh transitional youth housing from the rector's discretionary fund. The vestry will look further into real rent for next year's budget.

Vote: no vote, due to set budget

- **Recent change to health insurance needs and budget impact**

Leslie and her husband's health insurance (medical/dental). Unbudgeted. Discussion on funding source and next steps. Cost per month of \$1,622.25, which for the next 10 months would be: \$16,222.50. If husband finds work, then deduct \$608.25 per month. We pay 100% of the cost of the base plan for Leslie and 75% of the additional cost for her husband. The insurance is part of the employment package.

- **Update on Annual Audit Committee selection**

Identified 2 of 3 members of audit team - Lee Knoch, Terry Iadanza. Audit needs to be done no later than June 2024. Possible reciprocal audit committee from another parish next year

- **Building Use - NW Dance Connection**

Nonprofit dance group NW Dance Connection seeking new rental home. One time event. No dates currently. Group needs to get safeguarded. Waiting for more information.

- **Update on rental house activity**

FYI - Rental expenses on 7737 spiked due to a series of unfortunate events outlined in report. Expenses totaling approx. \$6000 will reduce rental receipts for 2 months. This impacts cash flowing into the general fund. Mold remediation service.

- **Update and ask on Vestry Support for Taizé service**

Andrew and Mark were at last Taizé service. Rachel is leading the next service. Need set up, breakdown and reception afterwards. Will Lewis and Dan Cassidy will be liaisons from vestry. Margaret Cassidy wants to promote Taizé. Andrew will train set up and breakdown. Reception takes precedence to breakdown. 30-50 attendees. Bill Yunker did receptions previously. Expenses come from Taizé fund. Andrew will send reminder. Next is March 3.

- **Update on calling project- Dorothy Gibson**

Working on Breeze update. Gretchen Hayslip and Mary Katka are working on weeding out people who are no longer active. Almost done.

Important upcoming dates

- Vestry meeting – March 19, 2024, 6:30 – 8:30 pm
- Vestry retreat & Potluck (in person) – March 2, 9:00 am - 2:00 pm, Diocesan House -1551 10th Ave E, Seattle, WA 98102

Discussion - snacks and lunch - A-E hot and F-Z salad/desert, drinks coffee/tea, food allergies, Profile presentation

Closing Prayer- David Gravelle- prayer by Fredrick Douglas

Prayers for Lee Knoch's surgery requested.

Adjourn

Meeting adjourned at 8:33 pm. by Sr Warden Andrew Benson