



Vestry Meeting Minutes
Tuesday January 17, 2023
6:30 – 8:00 pm

Present: Mary Katka (Sr. Warden), Pastor Rachel Endicott, David Gravelle, Andrew Benson, John Tait, Gretchen Hayslip, Jay Gillette, Allison Wycoff, Chris Jones, Liz Santiago, Ken Feldman and Cris Bliar. Partial: Kevin Deffinbaugh.

Not Present: Susan Wilbanks (Excused).

Call to Order at 6:39p Mary

Opening Prayer/Reflection Cris B.

Consent Agenda Mary

The Minutes from December Meeting

The December Collapsed Financials

4th Quarter Special Funds

Associate Rector Reports

Keven clarified the financial reports and answered questions. Ken Feldman asked a clarifying question on the rental house repairs line of the special fund report.

Ken Feldman moved to approve the December Consent agenda as submitted.

Gretchen Hayslip seconded. With no further discussion, the motion was approved as submitted.

Action Items

Proposal for Building Use by Outside Groups/Parishioners

Gretchen

Gretchen Hayslip examined our building use guidelines and found updated guideline information. The rules for building use and appropriate fees were available for review by the vestry.

David Gravelle moved to approve the rates for commercial and noncommercial rental for use of our space. Andrew Benson seconded. With no further discussion, the motion was approved as submitted.

Approval of additional signers for Discretionary Fund Mary

We do approve additional signers Rachel Endicott and Rebecca Kirkpatrick be signers for the discretionary fund.

Gretchen Hayslip moved to accept the signers Rachel Endicott and Rebecca Kirkpatrick to the discretionary fund. Chris Blair seconded. With no further discussion, the motion was approved as written.

2023 Operating Budget Proposal from Finance Ken

The preliminary budget shows a deficit of approximately \$150,000. The ministry of the staff budgeted cost of \$492,000 represents more than 90% of the estimated total income of \$542,000. There are no significant sources to bridge the deficit other than reduction in staff costs. Finance recommends that Vestry reduce staff cost through a combination of reduction in personnel or hours or furlough.

Ken Feldman moved that the Vestry adopt a budget that does not depend on use of accumulated reserves or other special funds. Andrew Benson Seconded.

Discussion by the Vestry. The motion was approved as submitted. Three oppositions, one person abstained, four approved.

2023 Operating Discussion and Approval Mary

Mary proposed a round robin for vestry members to discuss budget shortfall. The wisdom of a task force to explore options to balance the budget was verbalized. Utilizing our asset's wisely was suggested. Vestry members mentioned the importance of living within our means.

Chris Jones moved to create a short term task force to evaluate and balance the operating budget for 2023, and return to the vestry with recommendations. David Gravelle seconded. With one clarifying question, the motion was approved as written.

Other Business

Nomination Committee for Vestry/Delegates to Convention Gretchen

We only need one more person for the vestry. We have multiple suggestions for Delegates.

Celebration Event Gretchen /David

Please come! We are doing set-up at 10am on Saturday. Clean up volunteers are also needed.

Senior Warden Rachel

Several potential people were approached to be senior warden. However, those declined. Please consider if you have time to be the senior warden.

Vestry volunteers to open/close church in February Mary

February 24th and 25th we have a facility rental and need vestry volunteers to open and close the building for them. An email for volunteers will be sent out at a later date.

Closing Prayer/Adjourn

Rachel/Mary

Mary officially adjourned the meeting at 9:05pm.