



St. Andrew's Episcopal Church

Vestry Meeting Minutes

Tuesday September 20, 2022

6:30 – 8:00 pm

Present: Fr. Rich Weyls, Mary Katka (Sr. Warden), Ken Feldman, David Gravelle, Andrew Benson, John Tait, Susan Wilbanks, Cris Blair, Alison Wycoff, Elizabeth Santiago, Chris Jones, Gretchen Hayslip, and Jay Gillette. Partial: Kevin Deffinbaugh.

Call to Order at 6:25

Mary

Opening Prayer/Reflection

Chris

Consent Agenda

The Minutes from August Meeting

The August Collapsed Financials

Associate Rector Report

None of the documents were pulled from the consent agenda

Chris Jones moved to approve the September Consent agenda as submitted. John Tait seconded. With no further discussion, the motion was approved as written.

Action Items

Rector Report

The Rector's was available for review. Rich Weyls clarified and answered questions.

Cris Blair, Allison Wycoff, John Tait, David Gravelle, and Susan Wilbanks expressed interest in a newcomers welcome.

The financial administration structure was discussed with the suggestion of adding a point of contact, or more comprehensive treasurer position.

Gretchen Hayslip moved that the Vestry adopt the document, *Records Management for Congregations: An Archives Manual for Episcopal Parishes and Missions*, from the The

Archives of the Episcopal Church, DFMS, revised July 2017, as policy for St. Andrew's Episcopal Church, Seattle. Susan Wilbanks seconded. With no further discussion, the motion was approved as written.

Andrew Benson moved that the Vestry close the SCRIP checking account at US Bank and transfer the funds into the General Fund with KeyBank. Alison Wycoff seconded. With no further discussion, the motion was approved with Elizabeth Santiago opposing.

Other Business

Hybrid Meeting Equipment Issues

Mary

The stewardship committee realized we need more equipment to help those who are not physically in the meeting to hear the meeting. The necessary equipment was purchased.

Stewardship Ministry

David

David Gravelle walked the Vestry through a document on Stewardship. Will and David have volunteered to be co-conveners and consulted with Mo. Danae, Fr. Rich among others. There have been multiple volunteers. A mission statement was drafted for the Stewardship Ministry. The co-conveners will be present at each of the three Stewardship Sundays.

Partner Ministries

Rich

This will be delayed to another meeting

Nomination Committee for Vestry

Mary

Mary Katka, Ken Feldman, Cris Jones, and Liz Santiago will need to meet in order to discuss nominations to the next Vestry. An email will be sent to the committee to meet.

Sept. 25 Coffee Hour Update

Gretchen

There will be a coffee hour to celebrate Fr. Rich departure. There are volunteers to bring the things needed. Things are going as planned for the Coffee Hour and a mailchimp email was sent.

Transition Video

Gretchen

The Transition video was sent via email to the Vestry. If the Vestry has any questions about the video please email Gretchen Hayslp. The video was discussed by the Vestry.

Closing Prayer and Adjourn

Rich /Mary

Mary officially adjourned the meeting at 8:03pm.