



St. Andrew's Episcopal Church

Vestry Meeting Minutes

Tuesday, May 17, 2022

6:30 – 8:00 pm

Present: Fr. Rich Weyls, Mary Katka (Sr. Warden), Gretchen Hayslip (Jr. Warden), Ken Feldman, Elizabeth Santiago, David Gravelle, Andrew Benson, John Tait, Susan Wilbanks, Chris Blair, Alison Wycoff and Chris Jones. Partial: Kevin Deffinbaugh.

Not Present: Jay Gillette, and Elizabeth Santiago.

Call to Order Mary

Opening Prayer/Reflection Susan

Gratitude Moments Mary

Action Items

Take approval action on the Minutes from April Meeting

Mary

A written copy of the April Meeting Minutes was available for Review.

One addition was suggested; no corrections were made. Add: compensatory time off section, the vestry doesn't need to approve time off requests. It is up to the rector to approve requests.

Susan Willbanks moved to accept the April meeting minutes as revised. Andrew Benson seconded. With no further discussion, the motion was approved as revised.

Take approval action on April Collapsed Financials

Kevin/Allen

A written copy of the April Collapsed Financials was available for review. Kevin clarified and answered questions.

Gretchen Hayslip moved to approve the April 2022 Collapsed Financials as submitted. David Gravelle seconded. With no further discussion, the motion was approved as written.

Recommendations from Finance Committee

Ken

Grateful and Growing Reserve Resolution:

Ken Feldman moved that the Vestry maintain a reserve of \$10,000 in the Grateful and Growing Campaign as a reserve. John Tait seconded. With no further discussion, the motion was approved as written.

Principal Payment Resolution:

Ken Feldman moved that the Vestry approve an additional principal payment on the Diocesan loan for the new rental house of \$130,000 from the Grateful and Growing campaign. Alison Wycoff seconded. John Tait clarified the motion. Fr. Rich, David Gravelle and Christ Jones asked clarifying questions. With no further discussion the motion was approved as written.

Umbrella Insurance Resolution:

Ken Feldman moved that the Vestry approve increasing St. Andrews' umbrella insurance coverage to \$10 million. Susan Wilbanks seconded. Mary Katka proposed talking to a specialist to ask if \$10 million is sufficient due to renting to the School.

Mary Katka moved that the vestry approve increasing St. Andrew's umbrella insurance coverage, pending review by a property casualty specialist. With no further discussion, the motion was approved as written.

Rental House Repair Resolution:

Ken Feldman moved that the Vestry authorize the use of the rental house repair special fund to make the necessary repairs. Alison Wycoff seconded. Andrew Benson clarified the resolution. With no further discussion, the motion was approved as amended.

John Tait friendly amended that the Vestry authorize the use of the rental house repair special fund to make the necessary repairs up to \$14,686.05. Ken Feldman accepted the friendly amendment. With no further discussion, the motion was approved as amended.

Edible Hope Ministry Resolution

Chris Blair moved that \$1000.00 be transferred from the Feeding Ministries special fund to be sent to the Edible Hope ministry at St. Luke's to assist with oven repairs. Chris Blair seconded. With no further discussion, the motion was approved as written.

Rector and Associate Rector Reports

Rich

The Rector's and Associate Rector's Reports were available for review. Rich Welys clarified and answered questions.

Other Business

Update on Properties

Alison & Andrew

Andrew Benson clarified that they will be placing a liner along the sewer line. This is dependent on a sunny day.

Update of Lease of Lower Mentzer

Rich

The recommendations of our last meeting in April in regard to the Lower Mentzer lease have been noted. Language was clarified within the Updated Lease. The Lease information will be released within our congregation at the same time the Church School tells its parents. John Tait asked whether the first year of rent is \$35,000.

Vestry Vacation (July/August?)

Mary

Mary asked the vestry whether we will take July or August off? The vestry voted unanimously to take July off.

Special Meeting: Survey Results and Committee Report

Mary

The 25th (Wednesday) and 26th (Thursday) were proposed as potential dates for an hour long informational meeting. The Vestry voted to meet on Thursday the 26th at 6pm.

In-Person Coffee Chat

Mary

We are transitioning to weekly coffee hours with the Jones family temporarily taking charge of sign ups.

Stewardship Ministry

Mary

It was decided last year that we would be a year-long stewardship congregation. We are in the process of reorganizing the stewardship committee. Our Vesty representative is David Gravelle.

Sharing

Mary

Closing Prayer and Adjourn

Rich /Mary

Mary officially adjourned the meeting at 8:29pm.