



Vestry Meeting Minutes
Monday February 27, 2023
6:30 – 8:00p

Present: Gretchen Hayslip (Sr. Warden), Pastor Rachel Endicott, Mark Gargett, Susan Wilbanks, Dan Cassady, Dorothy Gibson, Mike Hicks, David Gravelle, Andrew Benson, Gretchen Hayslip, Allison Wycoff, and Cris Bliar and Bill Yunker (Visitor until Voted In), Partial: Kevin Deffinbaugh.

Not Present: Allyson Wycoff, Andrew Benson.

Call to Order at 6:38p
Opening Prayer/Reflection

Gretchen
Rachel

Votes

Gretchen

Bill Yunker, Vestry
Ken Feldman, Treasurer
Brad Daley, Finance

Mark Gargett moved to elect Bill Yunker to the Vestry, Ken Feldman as Treasurer, and Brad Daley to the Finance Committee. Mike Hicks seconded. With no further discussion, the motion was approved as submitted.

Junior warden

Gretchen explained the job description of the Junior Warden to the Vestry and asked if there is any interest for this position. David Gravelle volunteered to be the Junior Warden to the Vestry.

Cris Blair moved to elect David Gravelle as Junior Warden to the Vestry. Susan Wilbanks seconded. Cris Blair asked a question concerning David being absent from Seattle, the motion was approved as submitted. With David Granvelle abstaining, the motion was approved.

Consent Agenda

Gretchen

The Minutes from January 17th Meeting
The Minute January 26th Special Meeting Minutes

David moved to approve the January Meeting Minutes and the January 26th Minutes. Mike Hicks seconded. With no further discussion, the motion was approved as submitted.

January Collapsed Financials

Keven clarified the financial reports and answered questions.

Mark Gargett moved to approve the January Collapsed Financials as submitted.

Dan Cassady seconded. With no further discussion, the motion was approved as submitted.

Action Items

Green Building Network

Carolyn Rodenberg

Delayed to next meeting.

Bank signers - vote to amend

We need to add Sydnie Sliker to account number #4454 at Key Bank as a signer and remove Tim.

Dan Cassady moved that we add Sydnie Sliker to account number 4454 at Key Bank and remove Tim . Bill Yunker seconded. Dorothy Gibson asked how many signers are needed. With no further discussion, the motion was approved as submitted.

We need to remove Fr Rich, Mo Danae. Along with Allison, Brad and Mark from the clergy discretionary account.

Dorothy moved to remove Fr. Rich, Mo. Danae. And also, Allison, Brad and Mark from the clergy discretionary account. Annalisa seconded. With no further discussion the motion was approved as submitted.

Parochial report - vote to approve

The Parochial Report was available for review by the Vestry. Pastor Rachel clarified the points of the Parochial Report. This was the first year that age groups were required.

Susan Wilbanks moved to approve the Parochial Report as written. David Gravelle seconded. With no further discussion, the motion was approved as submitted.

Other Business

Changing Cleaning Service

Mark Gargett looked into three different vendors that reached out to meet our clearing needs. These different vendors are: Cleaning Agents, Blue Diamond Cleaning Service, and JanPro Cleaning Systems.

The vestry authorizes Gretchen and Mark Gargett to move forward with JanPro cleaning Systems and remove our current cleaning service.

Audit

We need to have an Audit and Kevin has placed a request to the financial review committee to find a CPA to do a financial audit. Pastor Rachel provided email contact information for Chales Thorne, Canon for Finance, to Kevin for assistance with finding a firm to do the financial audit/review."

Staff updates & info

Rachel

Leslie has now been with us for 27 days and has done great work, but has struggled with our slightly broken IT systems. Please give her grace as she learns and settles in!

Mo Danae's last day was yesterday and it was hard for both the clergy and parish members. Please let Pastor Rachel and Rev. Rebecca know if there are struggling parish members.

Financials - intro

Rachel

Due to a lack of time, a review of reading/understanding financial documents of the church was postponed to the Vestry Retreat.

Closing Prayer/Adjourn

Rachel/Gretchen

Gretchen Hayslip adjourned the meeting at 8:24p.