



**Vestry Meeting Minutes**  
**Tuesday March 21, 2023**  
**6:30 – 8:30 pm**

**Present:** Gretchen Hayslip (Sr. Warden), Pastor Rachel Endicott, Mark Gargett, Susan Wilbanks, Dan Cassady, Mike Hicks, David Gravelle (Jr. Warden), Andrew Benson, Annalisa Conserti-Jones, and Bill Yunker. Partial: Kevin Deffinbaugh, Carolyn Rodenberg, Theresa Newell, Ken Feldman.

**Not Present:** Allison Wycoff, Dorothy Gibson (excused), and Cris Blair (excused).

**Call to Order at 6:30p** Gretchen

**Opening Prayer/Reflection** Rachel

**Consent Agenda** Gretchen  
The Minutes from February 27  
Amended January 17th minutes

Dan Cassady moved to approve the Consent Agenda. Andrew Benson seconded. With no further discussion, the motion was approved as submitted.

**Guest Speakers**

Postulant for Ordination update Theresa Newell  
Theresa Newell's Letter to the Vestry was provided for review by the Vestry.

Theresa Newell is asking the vestry for a signature to be approved for candidacy. Theresa was open to questions concerning the letter, and signature for approval. Gretchen asked when this approval is needed and Theresa clarified that it is needed by early May. A copy of the appropriate form was sent to Gretchen.

Green Building network Carolyn Rodenberg  
A copy of the Creation Keepers GBN Proposal was provided to the Vestry for review.

Carolyn provided a description of what Green Buildings Now is working toward. She invites the Vestry to support St. Andrew's becoming partners with Green Buildings Now to back up our previous financial contributions that we have provided.

Mark asked what we are recognizing and supporting by becoming partners. Carolyn specified that we support their mission in south beacon hill.  $\frac{2}{3}$  of the 18 partners are faith based. There is no expectation of financial contribution in the future.

Mark Gargett moved that St. Andrews endorses and become a project partner with Green Buildings Now. Annalisa Conserti-Jones seconded. With no further discussion, the motion was approved.

### **Action Items**

February Collapsed Financials - update Kevin  
Keven clarified the financial report and answered questions.

David Gravelle moved to approve the February Collapsed Financials as submitted. Susan Wilbanks seconded. With no further discussion, the motion was approved as submitted.

Organ practice (tentative) Rachel  
The organist at St. Alohonsus has a student studying Organ and would like to use our Organ at St. Andrew's. The adult student's use of the organ would be an exception to the general use policy, but he volunteered to accompany us occasionally as a thanks for the practice time.

Mark moved to approve a request for use of the organ by a student non-parishioner for a trial period of nine months. Tim Drewes will be responsible to supervise the student and give a report in November on specific costs incidentally. Any other non-parishioner use of the organ will have to be approved in advance by the vestry. The motion passed with one abstention.

Vanguard Account Gretchen/Kevin  
Dan Cassady volunteered to be a signer for Vanguard Account.

David moved to approve Dan Cassady as a signer for the Vanguard Account. Mike Hicks seconded. With no further discussion, and one abstention, the motion passed.

Building & Grounds - Columbarium entrance lock Dan Cassady

The Columbarium Entrance Door needs a keypad door lock upon the request of the children's school. The door is unlocked and unsupervised for an extended period when parents are arriving. It therefore needs to be locked for the security of St. Andrews. The estimated cost to do this is \$1540.19.

This decision was moved to the April Vestry Meeting with the expectation that a board member of the preschool will come and answer questions concerning the door keypad installation at this meeting.

The fence picket fence at the rear of the rental location at 7737 2nd Ave. NE is in need of repairs.

Andrew Benson moves to spend not more than \$800 from the Rental House Repairs account to repair the rear fence of rental located at 7737 - 2nd Avenue NE. Mike Hicks seconded. With no further discussion, the motion was approved.

There has been talk of rekeying St. Andrew's Church for security reasons. There is a need to communicate which keys will be the same. The staff will be in communication with buildings and grounds to discuss this. Dan and John Ginn will be looking at electronic access to the exterior doors of St. Andrews and will report back to the Vestry.

### **Other Business**

Stewardship/Finances update to Parish Gretchen

One or two people are needed to develop ways to communicate with the congregation where the church is financially, and how we are stewarding the money we've been given. Mid to late April.

Volunteers are needed to communicate with the parish and are needed to update our stewardship and finances. Ken Feldman and Mark Gargett volunteered to update the parish.

Mutual Ministry Goals

Gretchen

The Mutual Ministry Goals were provided to view on the google drive. We need volunteers to rework the Mutual Ministry Goals into specific goals. Dorothy Gibson and Susan Wilbanks volunteered to work through this. Gretchen will be in contact with the diocese on first steps for creating a profile and profile committee.

David, Ken and Mark will be point people in Church communications.

**Closing Prayer/Adjourn**

Gretchen

Gretchen Hayslip adjourned the meeting at 8:30p